

# PLANNING AND LEGAL REQUIREMENTS

2005-06 SUMMARY OF SCHOOL IMPROVEMENT PLANNING REQUIREMENTS  
PREPARED BY THE KENTUCKY ASSOCIATION OF SCHOOL COUNCILS

HOW THE PLAN WAS DEVELOPED	STATUTE OR REGULATION
Parents, faculty, and staff were involved in setting the school's biennial targets for eliminating any substantive achievement gaps.	<i>SB 168: KRS 158.649(4)</i>
Parents, faculty, and staff participated in the development of the plan. That includes parents, teachers, and support staff in the primary program if the school serves the primary level. It also includes representation of all persons affected by the professional development program.	<i>SB 168: KRS 158.649(5)</i> <i>Primary: 704 KAR 3:440, Section 5(3)</i> <i>Professional Development: 704 KAR 3:035, Section 3(2)</i>
At high schools with Title 1 schoolwide programs, students also participated in the development of the plan.	<i>NCLB Title 1 Part A: 20 USC 6314(b)(2)(B)(ii)</i>
All committees working on this plan had reasonable representation of the ethnic diversity of the school community and continually encouraged minority participation.	<i>KERA Committees: KRS 156.500</i>
All committees working on this plan facilitated the involvement of parents, classified staff, and other interested parties.	<i>SBDM: KRS 160.345(2)(c)2)</i>
The school council reviewed the most recent year's CATS data on its students' performance, including performance levels of all students tested, and data on the performance of students disaggregated by race, gender, disability, and participation in the federal free and reduced price lunch program.	<i>SBDM: KRS 160.345(2)(j)</i> <i>NCLB Title 1 Part A: 20 USC 6314(b)(1)(A)</i>
If the school serves migratory children, their academic performance and needs were analyzed.	<i>NCLB Title 1 Part A: 20 USC 6314(b)(1)(A)</i>
A <u>comprehensive</u> needs assessment, consistent with local board policy, supports this plan. If the needs assessment is aligned with <i>Kentucky's Standards and Indicators for School Improvement</i> , the Department accepts it as comprehensive. Other methods may count as comprehensive but should be discussed with KDE before they are used.	<i>Professional Development: 704 KAR 3:035, Section 1(1) and Section 3(3)</i> <i>Instructional Resources: 704 KAR 3:455, Section 13(1)</i> <i>Primary: 704 KAR 3:440, Section 5(2) and (3)</i> <i>NCLB Title 1 Part A, 20 USC 6314(b)(1)(A)</i>

<p>A <u>current</u> needs assessment, consistent with local board policy, supports this plan. If all elements of the needs assessment have been analyzed within the last three years, the Department accepts it as current. Other timetables may count as current, but should be discussed with KDE before they are used.</p>	<p><i>Professional Development: 704 KAR 3:035, Section 1(1) and Section 3(3)</i></p> <p><i>Instructional Resources: 704 KAR 3:455, Section 13(1)</i></p> <p><i>Primary: 704 KAR 3:440, Section 5(2) and (3)</i></p> <p><i>NCLB Title 1 Part A: 20 USC 6314(b)(1)(A)</i></p>
<p>The school has a process for developing its professional development program and has followed that process.</p>	<p><i>Professional Development: 704 KAR 3:035, Section 2</i></p>
<p>The council has reviewed the budgets for all state and federal categorical programs and has provided comments to the board prior to the adoption of the district budgets.</p>	<p><i>SBDM Allocations: 702 KAR 3:246, Section 9</i></p>
<p>The principal has convened a public meeting at the school to present and discuss the plan prior to submitting it to the local board of education.</p>	<p><i>SB 168: KRS 158.649(6)</i></p>
<p><b>WHAT THE PLAN CONTAINS</b></p>	<p><b>STATUTE OR REGULATION</b></p>
<p>The plan ensures that each student will make progress toward meeting Kentucky's Academic Goals, Learner Expectations, and standards for proficient and distinguished/ advanced achievement.</p>	<p><i>SBDM: KRS 160.345(2)(j)</i></p> <p><i>NCLB Title 1 Part A: 20 USC 6314(b)(1)(B)</i></p>
<p>The plan includes biennial targets for eliminating any substantive achievement gaps.</p>	<p><i>SB 168: KRS 158.649(4)</i></p>
<p>The plan includes a time schedule for eliminating the substantive achievement gaps among various groups of students.</p>	<p><i>SB 168: KRS 158.649(5)</i></p>
<p>The plan identifies strategies to reduce substantive achievement gaps that include:</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Curriculum alignment within the school and within schools that send or receive the school's students;</li> <li><input checked="" type="checkbox"/> Evaluation and assessment strategies within the school;</li> <li><input checked="" type="checkbox"/> Professional development for adults in the school;</li> <li><input checked="" type="checkbox"/> Parental communication and involvement strategies;</li> <li><input checked="" type="checkbox"/> Attendance improvement and drop-out prevention strategies; and</li> <li><input checked="" type="checkbox"/> Technical assistance that the school will access.</li> </ul>	<p><i>SB 168: KRS 158.649(5)</i></p>
<p>If the school serves the primary level, the plan includes the steps to be taken to improve the quality of the primary program.</p>	<p><i>Primary: 704 KAR 3:440, Section 5(2)</i></p>

<p>If the school serves primary through grade 8, the plan identifies purchases, including necessary replacements, to be made with state instructional resource funds according to the adoption cycle, and assures that an instructional resource is available in a format designed to provide any reading accommodation required for a student with an individual education program or a student identified as needing an accommodation in a Section 504 plan.</p>	<p><i>Instructional Resources: 704 KAR 3:455, Section 15</i></p>
<p>For professional development, the plan clearly identifies how assessment, planning, implementation, and evaluation are to be accomplished relative to defined standards, goals, or objectives.</p>	<p><i>Professional Development: 704 KAR 3:035, Section 1(3) and Section 2</i></p>
<p>The mission of the school is clearly stated in the plan.</p>	<p><i>Professional Development: 704 KAR 3:035, Section 3(1)</i></p>
<p>If the school receives Title 1 funds, the plan includes strategies to increase parent involvement.</p>	<p><i>NCLB Title 1 Part A: 20 USC 6314(b)(1)(F) (for school wide) NCLB Title 1 Part A: 20 USC 6315(c)(1)(G)(for targeted)</i></p>
<p>If the school uses Title 1 Part A funds, the council has or will promptly develop a policy on parent involvement.</p>	<p><i>NCLB Title 1 Part A: 20 USC 6318(b)(1)</i></p>