



WELCOME TO

THE KASC SBDM COUNCIL BYLAWS KIT

Our goal for Kentucky school councils is proficiency. We believe that councils that operate from a set of sound bylaws tend to operate more proficiently and thus make better decisions for students. This Kit will help your council work toward the goal of operating more proficiently by providing guidance for reviewing and revising your council bylaws.

BYLAWS INVENTORY

To start your work, you will find our checklist helpful. The inventory checklist includes guidelines for each section with practical guidance for making sure your bylaws are legal.

SAMPLE SET OF BYLAWS

We have included a set of bylaws in its entirety. You may use the language in this sample or write the sections in different words to fit your situation. If you use the language in the sample as a guide, you can be sure your bylaws are legal and up-to-date. The sections and topics that need to be included in your bylaws are listed in the Table of Contents in the order that you will find them in the sample.

CD

On the CD included with this Kit, you will find the inventory checklist tool from the Kit as well as the complete set of sample bylaws. Also on the CD, you will find another tool called the Legality, Clarity, and Wisdom Checklist. This tool will help you fine-tune your bylaws as well as make sure they are legally sound. We have also included several documents that you may want to consider as attachments to your bylaws.

FACILITATION

Finally, we would like to offer help in the form of facilitation. If your council would like to get some additional guidance and support with bylaws work, we have trainers who can facilitate that work. All you have to do is contact us at:

The Kentucky Association of School Councils (KASC)
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